

# Multi-Jurisdictional Hazard Mitigation Plan

## Data Collection Questionnaire

### For School Districts and Educational Institutions

County: \_\_\_\_\_

School District /  
Educational Institution Name: \_\_\_\_\_

Return by: \_\_\_\_\_

Please complete this data collection questionnaire as accurately and completely as possible as this information will appear in the mitigation plan. A data collection questionnaire must be completed for each "jurisdiction" that wishes to be included in the plan. According to FEMA's definition a jurisdiction is any local government, including counties, municipalities, cities, towns, school districts, special districts, councils of government, and tribal organizations. Any of these entities as well as publicly funded colleges and universities that do not participate in the planning process **will not** be eligible applicants for FEMA mitigation funding programs.

Prepared by: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

#### **Please return questionnaires by mail, email, or fax to:**

Name: Christopher Hess \_\_\_\_\_

Address: P.O. Box 123 Concordia, MO 64020 \_\_\_\_\_

Email: Chris@trailsrc.org \_\_\_\_\_

Fax: 660-463-7944 \_\_\_\_\_

# CAPABILITY ASSESSMENT & INCORPORATION OF EXISTING PLANS, STUDIES, REPORTS AND TECHNICAL INFORMATION

The purpose of this section is to collect information to document existing capabilities as well as determine existing plans, studies, reports, and technical information that may need to be incorporated in the mitigation plan.

Please indicate which of the following your school district / institution has in place. For elements that do not pertain to you, please indicate with "N/A". If applicable, please provide a completion date for the element. If your school district / institution has any of the **underlined and bolded** elements, please provide a copy of the document to the contact indicated on the front of this questionnaire and indicate method in the comments column (i.e. available on the web, will email or mail).

Planning Elements	Yes/No	Date of Latest Version	Comments
Master Plan			
Capital Improvement Plan			
<b><u>School Emergency Plan</u></b> Shelter in place protocols Evacuation protocols			
Weapons Policy			

## Administrative/Technical

Identify the technical and personnel resources responsible for activities related to hazard mitigation/loss prevention within your school district / institution.

Personnel Resources	Yes/No	Department/Position	Comments
Full-time building official (i.e. Principal)			
Emergency Manager			
Grant Writer			
Public Information Officer			

## Financial Resources

Identify whether your school district /institution has access to or is eligible to use the following financial resources for hazard mitigation.

Financial Resources	Accessible/Eligible to Use (Y/N)	Comments
Capital improvements project funding		
Local funds		
General obligation bonds		
Special tax bonds		
Private activities/donations		
State and federal funds		

## Additional Capabilities Questions

1. Are your buildings equipped with a public address (PA) system or other emergency alert system? Please describe.
2. Does your school buildings' have NOAA Weather Radios?
3. List any past or ongoing projects or programs designed to reduce disaster losses, these may include projects to protect facilities or provide education regarding hazards that could occur.
4. List any other past or ongoing projects or programs designed to reduce disaster losses, these may include projects to protect critical facilities.
5. Do any of your buildings have designated tornado shelters or "saferooms"? If so, are they constructed in accordance with FEMA standards?
6. Did your school district / institution make any additions to buildings or construction new buildings since the last plan update (2010)? Please list the buildings and the improvement.
7. Does your school district / institution plan to remodel or construct any buildings in the next 5 years? If so, please list the building or proposed building and planned improvements. Are any planned construction activities in known hazard areas?
8. What percentage is your projected enrollment expected to increase or decrease in the next five years?
9. Do you have your own campus police? Please explain your police department or who you rely on for security needs.

# VULNERABILITY ASSESSMENT

## Asset Inventory

The purpose of this worksheet is to assist in the assessment of the vulnerable populations and facilities owned by your school district / institution. Use the table below to compile a detailed inventory of specific assets at risk. In the natural hazard column of the asset inventory table, indicate (by assigned abbreviation) which of the following hazards the asset is vulnerable to:

Natural Hazards	
Flooding (Major & Flash) - <b>RF</b>	Drought - <b>D</b>
Levee Failure - <b>LF</b>	Extreme Temperature - <b>ET</b>
Dam Failure - <b>DF</b>	Severe Thunderstorm (incl. winds, hail, lightning) - <b>ST</b>
Earthquake - <b>EQ</b>	Severe Winter Weather (incl. snow, ice, severe cold) - <b>SWW</b>
Land Subsidence / Sinkholes - <b>LSS</b>	Tornadoes - <b>T</b>
Drought - <b>D</b>	Wildfire - <b>WF</b>

Please list buildings owned by your school district / institution including the square feet, values, and occupancy/capacity. If not applicable or not available, enter "N/A". Add as many rows as needed. **If you have this data in GIS formats, or other formats, please provide in lieu of this.**

Name of Asset	Address	Area (sq.ft.)	Replacement Value (Insured) (\$)	Contents Value (\$)	Occupancy/ Capacity (#)	Natural Hazards



# HISTORIC HAZARD EVENTS

Please fill out one sheet for each significant hazard event that affected **your school district / institution** with as much detail as possible. This includes all hazard events listed on the Vulnerability Assessment page that have caused previous damage. Attach supporting documentation, photocopies of newspaper articles, or other original sources.

<b>Type of event</b>	
<b>Nature and magnitude of event</b>	
<b>Location</b>	
<b>Date of event</b>	
<b>Injuries</b>	
<b>Deaths</b>	
<b>Property damage</b>	
<b>Infrastructure damage</b>	
<b>Crop damage</b>	
<b>Business/economic impacts</b>	
<b>Road/school/other closures</b>	
<b>Other damage</b>	
<b>Insured losses</b>	
<b>Federal/state disaster relief funding</b>	
<b>Source of information</b>	
<b>Comments</b>	

## HISTORIC HAZARD EVENTS (continued)

Please fill out one sheet for each significant hazard event that affected **your school district /institution** with as much detail as possible. This includes all hazard events listed on the Vulnerability Assessment page that have caused previous damage. Attach supporting documentation, photocopies of newspaper articles, or other original sources.

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<b>Federal/state disaster relief funding</b>	
<b>Source of information</b>	
<b>Comments</b>	